

WAIKIKI TOASTMASTERS



Script for Grammarian / Wordmaster

Description: The Grammarian helps us polish our speech and verbal presentation. You are the chief listener for the meeting. Actual script (words you would say aloud) are in *italics*.

Beginning of the Meeting

Mr. Toastmaster, my dear fellow Toastmasters, and guests,

I'm very pleased to be the grammarian and wordmaster for this meeting.

*Let me explain my roles. My role as a **grammarian** is to pay attention to the good use of English and things we might want to improve.*

*Now, let me introduce the **word of the day**. The word of the day helps us improve our vocabulary and learn to adapt to speaking situations.*

Referring to the theme of the meeting the word of the day is: _____

Here is the definition: _____. And here it is used in a sentence: _____

Each speaker is encouraged to use the word of the day at least once.

I'll be counting how many you use the word of the day, and provide my report at the end of the meeting.

WHAT TO LOOK FOR AS GRAMMARIAN

- Any form of the word counts.
- Don't worry about knowing grammar rules; you are listening for things that sound strange to you.
- Also note the positive uses of language. You are looking for great turns of phrase, great ways of expressing something. That is, the phrasing, not the content.

USE THE BACK OF THE AGENDA AS A TRACKER

FOR YOUR REPORT

- From all the things you have written above, pick a few for your report. Transfer those few examples to the following page. You want to pick:
 - Things you observed that will help everyone.
 - Anything from specific individuals that detracts from their message if they were to continue to do it.
 - Some positive examples of speech that you heard.

About Your Report

- You don't want to re-evaluate everyone.
- You don't have to cite the exact rule that was violated. You can say "I heard _____; if we said _____ it sounds better to me". People can look up and verify the actual grammatical rule after the meeting. We don't have time to give an English lesson.
- You don't have to call people out. Only say the person's name if it will help them (e.g. if they won't realize they made the potential mistake unless you mention them).

Your Report

Mr./Madam *Toastmaster*, my fellow *Toastmasters*, and guests here is my report:

*We like to acknowledge good turns-of-phrase and good use of language.
The things I heard that were exceptionally **Positive** today were:*

*Some things we may want to **polish** [like polishing something] are:*

*We use the Word of the Day to practice flexibility adapting our speeches.
Our **Plus members** for today - those who used the word of that day are:*

I apologize if I leave anyone out. Back to you Mr/Madam Toastmaster!

If you want to work on your grammar, volunteer for the Grammarian role.
When the email agenda comes out, the link by the Grammarian role will take you to some tips.